



CAMP KNICKERBOCKER BEHAVIOUR MANAGEMENT GUIDELINES

It is the Y's goal to provide a healthy, safe, and secure environment for all of our day camp participants. Children who attend our programs are expected to follow our behavior guidelines based on the Y's four core values and to interact appropriately in a group setting.

The Y's Core Values & Behavior Guidelines:

- We will **care** for ourselves and for those around us.
 - We will have safe bodies and words at all times.
 - We will show empathy and sympathy for those friends who are struggling.
 - We will keep all negative comments to ourselves.
- **Honesty** will be the basis for all relationships and interactions.
 - We will own our mistakes and take appropriate measures to remedy them.
 - We will be honest with each other, ourselves, and our leaders.
- People are **responsible** for themselves and their actions.
 - We recognize when we need help, and ask for it in an appropriate manner.
 - We recognize when we have made a choice that did not work out well and we work to remedy the situation.
 - We clean up after ourselves and help friends in need.
- We **respect** each other and the environment.
 - We will use only kind and caring words.
 - We will be encouraging to our peers.
 - We will keep ourselves and our space clean and tidy, throwing away our trash appropriately.

When a camper chooses not follow our behavior guidelines, we will take the following steps:

1. Staff will redirect the camper to a more appropriate behavior, giving verbal reminders.
2. The camper will be reminded of the behavior expectations and day camp rules, followed by a discussion with their counselor and/or camp director.
3. If the behavior persists, a caregiver will be contacted by the camp director or assistant camp director.
4. Staff will document the issue. This written documentation will include what the behavior problem is, what provoked the problem, and the corrective action taken by staff.
5. Staff will schedule a conference with the parent or caregiver to determine appropriate action to take.
6. Staff will schedule a progress check or a follow-up discussion.
7. If the problem persists, staff will schedule a conference that includes the parent/caregiver, camper, staff, and camp director/assistant camp. All notes from previous incidents will be included for review.
8. If a child's behavior at any time threatens the immediate safety of that child, other children, or staff, the parent/caregiver will be expected to take the child home immediately.
9. If the issue persists and the child continues to disrupt the program, the Y reserves the right to suspend the child from the program.

The following behaviors are **not** acceptable and may result in the immediate suspension of the camper for the remainder of the day or week, depending on the severity of the situation.

- Endangering the health and safety of our children or staff, members, and volunteers.
- Stealing or damaging Y personal property or property we visit for field trips.
- Leaving the program or site location without permission.
- Refusing to follow the behavior guidelines
- Using profanity, vulgarity, or obscenity frequently or acting in a lewd manner.

If any of these behaviors persist, staff may suspend the camper a second time before expulsion. Immediate expulsion may occur if a camper is in possession or of using tobacco, alcohol, illegal drugs, firecrackers, firearms, weapons, or explosives.

I have reviewed with my child the Behavior Management Guidelines. I understand and agree to all the terms presented in this document.

Caregiver Signature

Date

Camper Signature

Date